



IPC/JEDEC 4th International Conference on Lead Free Electronic Components and Assemblies

TABLETOP SPACE APPLICATION

HOTEL INTERCONTINENTAL FRANKFURT - FRANKFURT, GERMANY - OCTOBER 21-22, 2003

TABLETOP SPACE APPLICATION: IPC/JEDEC MEMBER - \$1000(US) NON-MEMBER - \$1200(US)

A tabletop exhibit entitles your company to one complimentary registration for the conference. Please indicate below the company representative you would like us to register at no charge.

Name _____ Title/Mail Stop _____
 Company _____ Phone (____) _____ ext. _____
 Address 1 _____ Fax (____) _____
 Address 2 _____ E-Mail _____
 City/State/Zip _____

Tabletops are subject to availability. Spaces will be confirmed upon receipt of applications on a first-come, first-served basis.

Each table-top exhibit will consist of the following:

- One (1) 6' draped table. • No equipment, exhibit booths, or hardwalls allowed. • No electricity provided.
- Tabletop exhibitors may place a sign or vertical exhibits on their tables as long as they fit the 6'0" x 18" (1.83m x .46m) table area and does not exceed 3'0" (.91m) from the tabletop.

PAYMENT INFORMATION: ALL TABLETOPS SHALL BE PAID IN FULL WITH SUBMISSION OF AN APPLICATION.

Please choose one payment option:

Check enclosed in the amount of \$ _____ payable to IPC

Bill my P.O. # _____ and send the invoice to the address below **(IPC Members Only)**

Bill my credit card: MasterCard VISA American Express Diners Club

Card # _____ Expiration Date _____

Card Holder Name _____

Billing Address _____ City/State/Zip _____

Area Code/Phone _____ Authorized Signature _____

*The rules and regulations printed on the reverse side hereof shall constitute part of this contract and the exhibitor agrees to abide and conform hereto. By signing below, the individual whose name appears on this contract represents that he/she is duly authorized to execute this binding contract on behalf of named exhibitor. This contract shall not be binding unless and until it is accepted and approved in writing by IPC's duly authorized signature affixed below. **Cancellations:** All Cancellations must be in writing and shall become effective when received by IPC. Cancellations received on or before October 7, 2003 will be refunded in the full amount. No refunds will be issued after October 7, 2003.*

Signature _____ Date _____

Name (print) _____ Title _____

Accepted by IPC _____ Date _____

Acceptance Number: _____

Please fax completed tabletop application by September 19, 2003 to:

IPC

Attn: Nilda Mendez

2215 Sanders Road Phone: 847/790-5329
 Northbrook, IL 60062 Fax: 847/509-9798



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RULES AND REGULATIONS

- 1) **Qualification of Exhibitor:**
Exhibitor must be a manufacturer or independent representative of a manufacturer which produces products that conform to the subject matter covered in the technical program or that are used in relevant ancillary work (such as trade magazines or books, etc.)
- 2) **Products and Services to be Exhibited:**
No exhibitor shall exhibit, or permit to be exhibited, in the space allotted to it any goods or services other than those that conform to the subject matter covered in the technical program, nor shall it exhibit, or permit to be exhibited, displays or advertising material of any sort, bearing any name or form of advertisement other than its own.
- 3) **Space Usage and Allocation:**
The space applied for is to be used solely for the exhibitor whose company name appears on the application and it is agreed that the applicant will not assign, sublet or apportion the whole or any part of the space allotted, without the prior written approval of IPC/JEDEC.
- 4) **Standard Booth Equipment:**
 - a) One (1) 8' X 18 " or 6' X 18" draped table.
 - b) No electricity provided.
- 5) **Exhibit & Display Rules and Regulations:**
 - a) Tabletop exhibitors may place a sign or vertical exhibits on their tables as long as they fit the 6'0" x 18" (1.83m x .46m) table area and does not exceed 3'0" (.91m) from the top of the table.
 - b) No equipment, exhibit booths, or hardwalls allowed.
- 6) **Installation of exhibits:**
Exhibitors will be notified, at a later date, regarding set-up dates and times.
- 7) **Contests, Promotions, and Literature Distribution:**
Exhibitors shall not permit exhibition raffles, donations, or other promotional measures that require guests to be present at a specified location and time, and all promotional plans must be approved by IPC/JEDEC. Catalogs, souvenirs, literature, printed matter, or any other items deemed to be objectionable in the opinion of IPC/JEDEC management shall not be distributed at the exhibition. Any and all distribution of materials must be made from the exhibitors' booth space. Exhibiting trade publishers are prohibited from soliciting advertising in the exhibition hall. They may distribute their own trade publications from their booth space.
- 8) **Prohibited Functions:**
Any function which is not part of the IPC/JEDEC "Official Program" is prohibited. This includes, but is not limited to banquets, breakfasts, luncheons, parties, hospitality suites, seminars, technical programs, sporting events, social functions, or any other program during the Event.
- 9) **Liability Release and Indemnification:**
Exhibitor releases IPC/JEDEC, its contractors and their respective directors, officers, employees, agents, and members, and each of them from any claims, liabilities, losses, damages, costs, or expenses relating to or arising out of any injury to any personnel of exhibitor or to any other person or any loss of or damage to any property of exhibitor or any other property where such injury, loss, or damage is incident to, arises out of, or is in any way related to exhibitor's participation in the event, and the exhibitor shall be responsible for any such injury, loss, or damage, and any expenses relating thereto. Exhibitor shall indemnify, defend and hold harmless IPC/JEDEC and its contractors, and their respective directors, officers, employees, agents and members, and each of them, from and against all claims, liabilities, losses, damages, costs, or expenses, including reasonable attorney's fees and costs of litigation, relating to or arising out of exhibitor's participation in the event, provided that the foregoing shall not apply to injury, loss, or damage caused by or resulting directly from the sole negligence of either IPC/JEDEC or its contractors.
- 10) **Authority of Exhibition Management:**
IPC/JEDEC shall have the power to adopt and enforce all show attendance rules and regulations with respect to the kind, nature, and eligibility of exhibitors adopted by it or set forth herein. IPC/JEDEC has the power to enforce all rules and regulations. IPC/JEDEC's decision on such matters shall be final.